



The Northern Counties Photographic Federation: New Competition Entry System

Guidance notes for Competition Secretaries on how to enter the 2024 NCPF Annuals Competitions

NCPF Annuals 2024

The system for entry of images to these competitions has been significantly changed to:

- Simplify requirements for club Competition Secretaries and
- Improve efficiency of NCPF administration, reporting and production of the AV presentations.

There are NO Entry forms. Instead, photographic work shall be identified by use of each unique file name. (This explanation and new system does seem long and complicated – but it is simple and will enhance all aspects of the competition – honestly, AW). If you get stuck – please shout.

All jpeg files, whether PDIs or digital copies of prints shall contain the following information which then create the unique file name:

Competition code	(upper case)
Club ID code	(upper case)
Image number	(use 2 digits)
Author's name	(Case sensitive)
Image title	(Case sensitive)

The suffix of .jpg forms part of the original file name and does not need to be typed in.

Your image titles will therefore look similar to this: with; Each aspect (except suffix) separated by the hash symbol, # and named in the following format:

COMPETITION CODE#CLUB CODE#Image number#Author's name#Image title.jpg

Example: BLAC#ASHI#09#Elizabeth Smith#Sunrise over Berwick

See diagram on Page 3 for expanded explanation.

The Competition Codes: To identify which competition each photograph is being entered into.

Jane Black (Beginners pdi)	BLAC
Robert Chalmers (Beginners Prints)	CHAL
Corder (Monochrome Prints)	CORD
Bewick (Colour Prints)	BEWI
Myles Audas (Open pdi)	MYLE

Nature Images

Although there is not a Nature category in the Annuals competition, there is a need to identify images which conform to the PAGB requirement for a Nature Image for the NCPF Inter Federation entry.

Details of this are in the Rules. In order that the NCPF selectors can identify such images, please add the 3-letter code **NAT** to the competition code for entries qualifying as Nature images.

Example: BEWIN**NAT**#SALT#04#Len Cohen#Bird in flight

Club ID Code

Your Club ID Code has not changed from previous years and is listed at the end of this document.

Image Number

You decide which order your club's images will be shown for every image entered into each of the five competitions (Jane Black, Robert Chalmers, Corder, Bewick, and Myles Audas).

Starting at 01 for the first image of your entry in each of the competitions, continue for each entry. This determines the order that the images will be presented to the judges.

NB: The first 6 numbers i.e. 01 to 06 will represent your club's entry into the Robert Chalmers, Corder, and Myles Audas competitions.

Authors Name

The author's name should be case sensitive and include photo distinctions.

Example: John Smith LRPS CPAGB

Image Title

Image title to be a maximum of 25 characters including spaces. Please observe this rule carefully. If an image is selected for inclusion in the Alliance, the PAGB system rejects images that do not conform to this requirement. Please resist the temptation to omit spaces in order to conform as this often makes the title illegible.

Submitting Entry

Please create an e-folder for each of the competitions you are entering. Name each Folder with the Club Name and Competition.

Example: Blyth Colour Prints 2024: Blyth Electronic Images (PDI's) 2024: Blyth Beginners Print 2024 etc.

You will now have up to five folders. Save all images (for that competition) into the relevant e-folder.

Send all folders to the NCPF Competition Secretary alanwilson445@msn.com "WeTransfer" will easily cope with sending of all folders in one transfer.

A separate entry form is no longer required as all required information is now part of the file name.

Prints

Your print box should contain all prints associated with the digital files that have been sent to the NCPF competition secretary. Please pack them face down with Colour Prints (Bewick) Image Number 1 at the bottom. Mono Prints (Corder) next and Beginners (Robert Chalmers) at the top.

Templates for Competition Print labels (to fit Avery 99x68-R Design) have been included in entry pack.

Please pack safely and separate each set with a sheet of paper or card.

There is no requirement for an entry form to be included.

When your prints are returned, there will be a list of prints with your box which will identify any that have been retained for PAGB competitions.

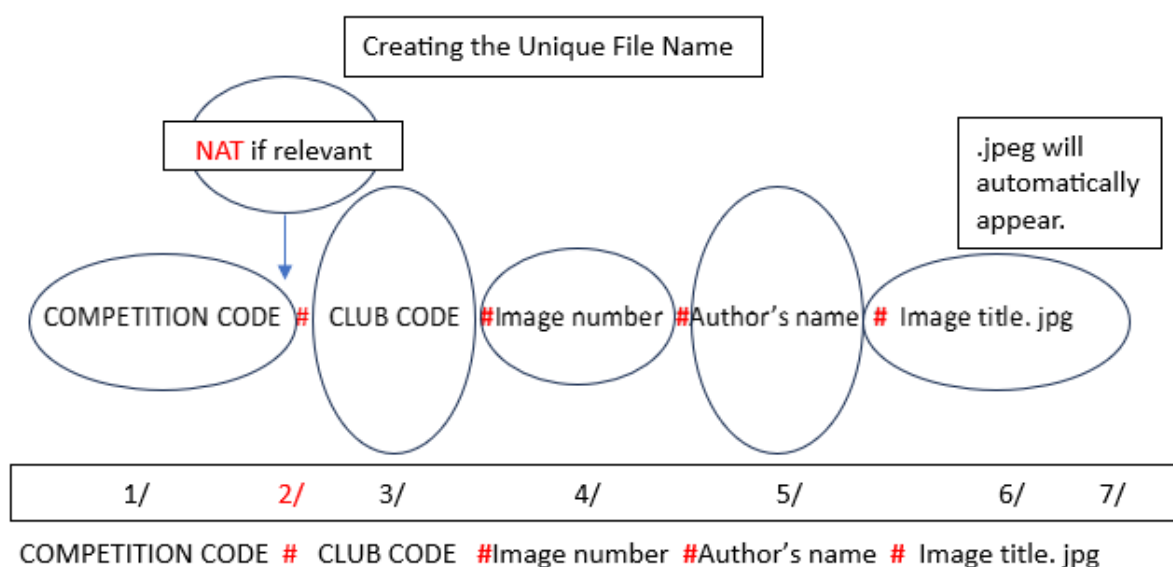
Expanded Explanation

Each of your entrants jpegs will come from your club photographer, with the Title as the file name.

After communication with the photographer: Your job is to add to that, to create a unique file name:

- 1/ Confirm which competition the jpeg is being entered into (including Prints). Use upper case: Competition Code i.e. BLAC, CHAL, CORD, BEWI or MYLE
- 2/ Only if a Nature Image add **NAT**
- 3/ Add your club Code. Upper Case i.e. ALNW / WORK etc.
- 4/ Decide when you want that image to be shown i.e. in order. 01 to 99. In relevant competitions the first 6 will represent your club.
- 5/ Write authors name and any relevant post nominals (max 4), be case sensitive (Capitals at beginning): i.e. Jim Smith LRPS AFIAP.
- 6/ Write Image Title: Maximum of 25 letters including spaces. Case Sensitive.
- 7/ The term (jpeg) will automatically appear – so no need to write it.

NB: Use the Hash sign as previously described. The spreadsheets being used by Competitions Admin Team will split all the information using these # code.



Example: BLAC#ASHI#09#Elizabeth Smith#Sunrise over Berwick

NCPF Club Codes 2024

Alnwick & District CC	ALNW	Gosforth CC	GOSF	Saltburn PS	SALT
Amble PG	AMBL	Guisborough PG	GSBO	South Shields PS	SOSH
Ashington Co-op CC	ASHI	Hartlepool CC	HACC	Stanhope PS	STAN
Blyth PS	BLYT	Hexham & District PS	HEXH	Stockton CC	STCC
Cambois CC	CAMB	Keswick PS	KESW	Stokesley PS	STOK
Carlisle CC	CARL	Leica Fellowship (the)	LEIC	Tynemouth PS	TYNE
Castleside & Dist PC	CAST	Morpeth CC	MORP	Washington CC	WASH
Chester-le-Street CC	CHES	Northallerton CC	NORT	Wear Valley PC	WEAR
Consett & District PS	CONS	North Shields PS	NOSH	West Cumbria PG	WEST
Cramlington CC	CRAM	Pen & CC of Methodism	PENC	Whickham PC	WHIC
Dalston PS	DALS	Penrith & District CC	PENT	Whitley Bay PS	WHIT
Darlington AP	DARL	Ponteland PS	PONT	Winlaton CC	WINL
Durham PS	DURH	Richmond CC	RICH	Wooler & District CC	WOOL
Gallery PG	GALL	Ryton and District CC	RYTN	Workington CC	WORK
Gateshead CC	GATE				

END

Competition Officer - Projected Digital Images and Prints

Please send all entries via WeTransfer to alanwilson445@msn.com who shall confirm receipt within 5 x days.

Any questions: Please ask: Alan Wilson ARPS, AFIAP, 3 Orange Grove, Whickham, Newcastle upon Tyne, NE16 4TA 0191 4220705 alanwilson445@msn.com